

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida (813) 944-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
longlakecdd.org

December 8, 2021

**Board of Supervisors
Long Lake Reserve
Community
Development District**

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, December 16, 2021 at 9:00 a.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ITEMS**
 - A. Appointment of Open Board Seat Tab 1
 - B. Consideration of Resolution 2022-01; Re-Designating Officers of the District Tab 2
 - C. Consideration of Updated Contract for Pest Control Tab 3
 - D. Consideration of Letter to Residents..... Tab 4
 - E. Consideration of RTS Contract Assignment Tab 5
 - F. Consideration of RASI Contract Assignment Tab 6
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meetings Held on November 18, 2021 Tab 7
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Presentation of Aquatic Service Report Tab 8
 - D. Clubhouse Manager
 1. Presentation of Clubhouse Report Tab 9
 - E. District Manager Tab 10
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 2

RESOLUTION 2022-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LONG LAKE
RESERVE COMMUNITY DEVELOPMENT DISTRICT
REDESIGNATING THE OFFICERS OF THE DISTRICT, AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Long Lake Reserve Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
Debby Wallace is appointed Assistant Secretary.
Matthew Huber is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 16TH DAY OF DECEMBER, 2021.

**LONG LAKE RESERVE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 7

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Long Lake Reserve Community Development District was held on **Thursday, November 18, 2021 at 6:30 p.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558.

Present and constituting a quorum were:

Betty Valenti	Board Supervisor, Chairman
Scott Humphrey	Board Supervisor, Vice-Chairman
Lee Thompson	Board Supervisor, Assistant Secretary
Sara Schwartz	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager, Rizzetta & Co.
Scott Steady	District Counsel, Burr Forman
Tonja Stewart	District Engineer, Stance (via conf. call)
Bill Johnson	Manager, District Financial Services, Rizzetta & Co.
Deneen Klenke	Amenity Services Manager, Rizzetta & Co.
Zeep Panaseney	Representative, MI Homes, (via conf. call)
Shawn Piccalo	Clubhouse Manager
John Wegner	Representative, Yellowstone
Audience	Present

FIRST ORDER OF BUSINESS**Call to Order**

Ms. Wallace called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS**Audience Comments**

An audience member addressed the Board regarding parking signs for roads. Roads are owned by and maintained by Pasco County.

An audience member addressed the Board regarding golf carts on roads. Roads are owned by and maintained by Pasco County.

THIRD ORDER OF BUSINESS**Discussion Regarding Recovery Resolution Options**

Mr. Johnson discussed adding the amount underassessed to next year's tax bill. The Board directed Bill Johnson to work with Counsel and Chairman on a letter to residents regarding the debt service. Mr. Johnson will draft letter and send to Mr. Steady and Ms. Valenti for review before adding to agenda.

FOURTH ORDER OF BUSINESS**Consideration of Landscape Proposals**

On a Motion by Mr. Schwartz, seconded by Mr. Humphrey, with all in favor, the Board of Supervisors approved Yellowstone proposals totaling \$3,268.07 for quarterly OTC injections for 4 Palms, assess 2 Laurel Oaks and installation of four (4) 30-gallon Oaks, for the Long Lake Reserve Community Development District.

FIFTH ORDER OF BUSINESS**Consideration of Minutes of the Board of Supervisors Meeting held on October 28, 2021**

On a Motion by Mr. Thompson, seconded by Mr. Humphrey, with all in favor, the Board of Supervisors approved the October 28, 2021 Board of Supervisors Meeting Minutes, as presented, for the Long Lake Reserve Community Development District.

SIXTH ORDER OF BUSINESS**Consideration of Operation and Maintenance Expenditures October 2021**

Ms. Wallace presented the October 2021 Operation and Maintenance Expenditures to the Board.

On a Motion by Ms. Valenti, seconded by Ms. Schwartz, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for October 2021 (\$47,466.70), for the Long Lake Reserve Community Development District.

SEVENTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

No report.

B. District Engineer

Ms. Stewart provided an update on the sidewalk repairs. Ms. Stewart is working with Mr. Steady on getting documents from Pasco County regarding County Right-of-Way.

C. Aquatic Service Report

Ms. Wallace presented the aquatic report to the Board.

D. Clubhouse Manager

Mr. Piccalo presented the Clubhouse Report to the Board.

Ms. Klenke updated the Board on a new candidate for the full-time Clubhouse Manager position.

E. Landscape Report

Mr. Wegner updated the Board on mulch installation and top choice treatment.

F. District Manager

Ms. Wallace announced that the next scheduled meeting is for December 16, 2021 at 9:00 a.m.

The Board directed staff to send email reminder to residents regarding SWFWMD violations.

EIGHTH ORDER OF BUSINESS**Supervisor Requests**

Mr. Thompson submitted his resignation to the Board.

On a Motion by Ms. Valenti, seconded by Mr. Humphrey, with all in favor, the Board of Supervisors accepted Mr. Thompson's resignation, for the Long Lake Reserve Community Development District.

The Board directed staff to advertise new position and email to residents.

Mr. Humphrey requested proposals to add fencing under water side of boardwalk.

Mr. Humphrey requested to have a vendor repair shingles on the Clubhouse roof.

NINTH ORDER OF BUSINESS**Adjournment**

Ms. Wallace stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Mr. Thompson, seconded by Ms. Schwartz, with all in favor the Board of Supervisors adjourned the meeting at 7:44 p.m., for the Long Lake Reserve Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman